Clinidesk Pro

Quick Start Guide

Installation, activation and first-day setup

1 Before you install

On our website, fill in the download form (clinic name and email). After you submit it, the page shows your personal **Install ID** and we also email it to you.

```
ABCD-EFGH-IJKL-MNOP-QRST-VWXY
```

> Keep your Install ID. The installer asks for it, and your license key is made for it.

2 Install Clinidesk Pro

1. Double-click **ClinideskPro_Setup.exe** and allow Windows to continue when asked.
2. Click **Next** to accept the default folder.
3. On the **Install ID** page, type or paste your Install ID, then click **Next**.
4. Keep the Desktop shortcut ticked and click **Install**. The PDF components install automatically.
5. Click **Finish**. A black setup window appears once and prepares the database. Wait, then press any key.
6. Your browser opens Clinidesk Pro automatically.

> Install it on ONE computer only (usually the doctor's). Other computers connect to it through the network — see Section 8.

3 First login

If the browser does not open, double-click the **Clinidesk Pro** icon on the Desktop.

```
Username: admin
Password: ChangeMe123!
```

> Change this password straight away — see Section 4.

4 Change the password and create your account

1. Open **Settings → User Management**.
2. Add an account for yourself with your real name and the **Doctor** role.
3. Log out and log in with your new account.
4. Optional: deactivate the "admin" account.

5 Free 21-day trial and license activation

Every feature works for 21 days. A banner at the top shows the days left. After purchase, activate on the **main computer**:

1. Click the trial banner to open the **Activate License** page.
2. Click **Copy**. This copies your **Install ID** and **Machine Code**.
3. Email them to **info@omnietec.com** with your payment reference and clinic name.
4. We send you your license key as a text/.lic file.
5. Paste the key (or the whole file contents) into the **License Key** box and click **Activate**.
6. A green "License active" page confirms that you are done.

> A license works on this one installation only. Keep your key file safe. It will not work on another computer or a copied database.

6 Set up your clinic information

Go to **Settings → Clinic Information** and add your clinic name, address, phone and logo. They appear on printed prescriptions and invoices.

7 Add your staff

Settings → User Management → Add User. Choose a role for each person:

- **Doctor** — full access to everything.
- **Nurse** — patient vitals and viewing.
- **Secretary** — appointments, billing, patients, prescriptions.
- **Staff** — everything a Secretary can do, plus inventory and accounting.

8 Connect other computers

Clinidesk Pro runs on ONE computer. Other computers use it through your clinic network (WiFi or cable). No internet is needed.

1. On the main computer, open **Settings → Network Access**.
2. Click **Detect My Network Address** and note the address, for example **http://192.168.1.108:8000**.
3. Close and reopen Clinidesk Pro on the main computer.
4. On every other computer, open a web browser and type that exact address.

> The main computer must be switched on and running Clinidesk Pro. If the address stops working, usually after a router restart, repeat these steps.

9 Language and theme

Use the language selector (top right) to switch between English, Arabic, Kurdish (Sorani) and French at any time. Choose the colour theme in **Settings → Theme**.

10 Automatic backups

Every night the system saves a copy of your data to **C:\ClinicBackups**. Nothing to do. To restore an older backup, contact support.

11 New computer or Windows reinstall

1. Install Clinidesk Pro on the new computer and enter the **same Install ID**.
2. Copy your data (database) from the old computer or from your backup.
3. Open the Activate page and send us the new **Machine Code** by email.
4. We issue a new key for the new computer.

12 Getting help

Email: **info@omnietec.com** · Website: **omnietec.com**

Please include your clinic name, what you were doing, and a screenshot of any error.